

How To Become More Assertive As A Leader

Action Planning

Action 1

Review How You Deliver Feedback



Make a list of times when you have delivered feedback to your team over the past few months. Review what was said and how this was received and make notes on how you can improve this next time you have to give feedback.

Action 2

Create Some Specific Phrases To Use



Think about types of situations you may be faced with where you have to show more assertion as a leader. Plan some specific phrases/responses that you could use in a variety of situations to represent your opinion and view more assertively.

Action 3

Make A Decision & Communicate It



Identify a key decision you need to make, gather the facts and then plan how you will communicate this. Ask your Manager to give you feedback and support with this and then execute the message in a well-educated/rounded way and take note of the impact.

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