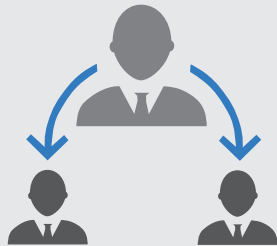


# A Delegation Framework

## Action Planning

### Action 1

#### Delegation In Your Organisation



Consider the delegation process within your own organisation. Do managers delegate enough? If they do, do they use the framework described in the session? If not, what's missing? Be prepared to share your ideas with your line manager.

### Action 2

#### You As The Delegatee



Think about the last time someone delegated a task to you. How did you feel? In your opinion, was the delegation effective? Could you see elements of the delegation framework in what was said? What was good? Or not so good?

### Action 3

#### You As The Delegator



Identify a task you carry out on a regular basis. Using the framework, plan how you would delegate this task to someone else. Be prepared to share this with your line manager.