Management Training Programme Template



Build a management training process that drives real behaviour change

Most management training fails because it's treated as an event, not a process.

This 1-page template helps you design a programme that changes behaviour on the job. Use it to focus on outcomes, not content, and build a rhythm of learning, action, and accountability.

How to make it work

Start with the problem: Fix the real business issue you are trying to solve right now.

Define the behaviour: Set the exact actions people must change and repeat daily.

Learn, apply, coach, reflect and then repeat until it sticks now.

Managers practise skills in live work situations each week.

Track behaviour change: Measure what actually shifts at work not attendance today.



Business Problem

What's currently happening that shouldn't be? (e.g. Managers avoid difficult conversations, causing escalations.)

Desired Behaviour

What needs to be true instead? (e.g. Managers hold performance chats within 48 hours.)

Weekly Development Method

How will managers learn, practise, and get coached each week? Choose one: workshop / coaching / microlearning / on-the-job action

Real-World Application

What will managers do differently this week? (e.g. Delegate one task using the outcome-based structure.)

Results Tracking

How will we measure progress or outcomes? (e.g. Fewer escalations, faster decisions, improved engagement.)

Training works when behaviour changes on the job.

Use this template to keep your programme focused on outcomes that matter. When managers practise the right behaviours every week, confidence grows, conversations improve, and performance follows.

